

SPU/IQAC/MoM/03

Date: 20<sup>nd</sup> Nov, 2023

**Minutes of the 3<sup>rd</sup> Meeting of IQAC**

The 3<sup>rd</sup> Meeting of the Internal Quality Assurance Cell (IQAC), of Sankalchand Patel University was conducted on 20<sup>nd</sup> Nov, 2023 at 11:30 AM Hours in IQAC Conference Hall of University Building with IQAC core committee members. The meeting was chaired by Hon'ble provost, SPU. The following members were present during the meeting:

**Following Members Were Present in the Meeting**

Sr. No	Name	Designation
01	Dr. P. M. Udani	Provost, SPU
02	Dr. Parimal Trivedi	Registrar, SPU
03	Dr. H.N Shah	Director, Technical Courses & Paramedical Courses
04	Dr. Vijay Singh Baghel	Dean Medical
05	Dr. Vilas Patel	Dean -Dental
06	Dr. Jitendra Sharma	Dean Management
07	Dr. Indrajeet Singhvi	Dean pharmacy
08	Dr. Sachidanand Singh	Head IQAC
09	Dr. M. R. Patel	Controller of Examination, SPU
10	Dr. Rekha Savnani	Deputy Registrar, SPU
11	Mr. Chandresh V Patel	Deputy Head IQAC
12	Dr. Vishal Choudhary	IQAC Co-Coordinator

The meeting commenced with a welcome address by the Head IQAC. He welcomed all the dignitaries and the members of IQAC to the meeting. The following agendas were placed for the discussion:

1. Review of previous meeting's action items and progress.
2. Progress on NAAC accreditation preparation.
3. Updates on the feedback mechanism and analysis of the feedback collection.
4. Review of academic and administrative audits.
5. Discussion on future quality enhancement strategies.

6. Any other matters.

**Agenda 1: Review of action items from the previous meeting**

**Discussion:** The minutes of the previous IQAC meeting were reviewed, and the action items were discussed; e contents developed, institute level LMS updated, AAA conducted.

**Agenda 2: Progress on NAAC accreditation preparation**

**Discussion:** NAAC criterion coordinators provided a status update on their work. The NAAC criterion coordinators discussed the need to align the curriculum with industry trends and employability skills, progress in digital learning, student support, research output, collaborations, scholarships, financial support, best practices, sustainability initiatives, and ethical practices.

**Agenda 3: Updates on the feedback mechanism and analysis of the feedback collection**

**Discussion:** The Head IQAC has analyzed feedback and found high satisfaction with teaching quality and infrastructure, but suggested improvements in career guidance and placement services. Faculty appreciated professional development initiatives but requested more resources for research and innovation.

**Agenda 4: Review of academic and administrative audits**

**Discussion:** The audits revealed high teaching quality and well-maintained infrastructure in most departments. The committee agreed to implement the recommendations from the audit report, particularly in improving administrative efficiency and increasing digital infrastructure to support online education. Some of the suggestions; more focus on laboratory work, practical, clinical practices, industrial visits, field visits, internships. Research activities should be enhanced so that research publications and grants can be increased, more community outreach programs with greater student participation in rural health camps should be organized.

**Agenda 5: Discussion on future quality enhancement strategies**

**Discussion:** Members proposed strengthening industry collaboration and introducing skill-based courses to enhance employability and align with the university's mission of enhancing employability. Proposed applied research topics in health science and technical courses reviewed and members discussed strategies to increase research opportunities and external funding. More focusing on health science innovation, was proposed.

**Agenda 6: Any other matters**

**Discussion:** No points were discussed.

The meeting concluded with a vote of thanks by Chairperson, who thanked all the members for their active participation and valuable suggestions.

*Sachidanand*

Dr. Sachidanand Singh  
Head, IQAC

# INTERNAL QUALITY ASSURANCE CELL



## Signature sheet of 3<sup>rd</sup> Meeting of IQAC

Sr. No	Name	Designation	Signature
01	Dr. P. M. Udani	Provost, SPU	
02	Dr. Parimal Trivedi	Registrar, SPU	
03	Dr. H.N Shah	Director, Technical Courses & Paramedical Courses	
04	Dr. Vijay Singh Baghel	Dean Medical	
05	Dr. Vilas Patel	Dean -Dental	
06	Dr. Jitendra Sharma	Dean Management	
07	Dr. Indrajeet Singhvi	Dean pharmacy	
00	Dr. Sachidanand Singh	Head IQAC	
09	Dr. M. R. Patel	Controller of Examination, SPU	
10	Dr. Rekha Savnani	Deputy Registrar, SPU	
11	Mr. Chandresh V Patel	Deputy Head IQAC	
12	Dr. Vishal Choudhary	IQAC Co-Coordinator	