



**SPU/IQAC/GEN/11**

**Dt: 7th January 2026**

**11th Meeting of IQAC**  
**Meeting Agenda**

1. **Confirmation of Previous Proceedings:** Confirmation of previous IQAC minutes and review of pending action items.
2. **Academic & Administrative Audit (AAA):** Scheduled in the Next Week of January 2026
3. **Rankings, Accreditation & Quality Assurance:** Status and planning for NIRF, GSIRF, QS, THE, 12(B), NBA, NABH, and NABL.
4. **Event Calendar & Academic Activities:** Finalization of consolidated academic calendar and international conference planning.
5. **Research & Proposal Tracking:** Review of funded projects, proposal pipeline, deadlines, and quality checks.
6. **Alumni Engagement & Policy Implementation:** Alumni body activation, policy implementation, and fund utilization, Registration
7. **Industry Collaboration, MoUs & Placements:** Strengthening MoUs, HR Conclave/Connect 100, and placement initiatives.
8. **Capacity Building & Faculty Development:** HoD leadership training, digital tools, ERP, and CBCS implementation.
9. **Institutional Performance Monitoring:** Review of Monthly Report
10. **Visibility, Branding & Documentation:** Enhancement of web presence, social media, and audit documentation.
11. **Centres of Excellence:** Status and planning for establishment of Centres of Excellence (AY 2025–26).
12. **Any Other Matter (AOM):** Institution-specific issues with the permission of the Chair.

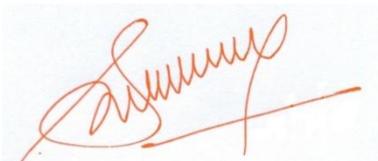
**Meeting Details:-**

**Venue:** IQAC Conference Hall

**Date:** 12/01/2026

**Time:** 02:30 PM

**Note:- All members are requested to book their calendars and attend the Meeting.**



**Dr. Chetan Choudhary**  
**IQAC Director**



## Minutes of the 11th Meeting of IQAC

**Ref. No.:** SPU/IQAC/GEN/11

**Date:** 12 January 2026

**Time:** 02:30 PM onwards

**Venue:** IQAC Conference Hall

**Chair:** Hon'ble Chairperson, IQAC Director

**Members Present:** IQAC Team and IQAC Coordinators (Attendance sheet enclosed).

### Introduction

The 11th meeting of the Internal Quality Assurance Cell (IQAC) of Sankalchand Patel University was held on 12 January 2026 at 02:30 PM in the IQAC Conference Hall. The meeting was chaired by the Hon'ble Dr. Chetan Choudhary, Director IQAC, and attended by IQAC Team and IQAC Coordinators

#### 1. Confirmation of Previous Proceedings

The minutes of the previous IQAC meeting were presented before the committee. The members confirmed the minutes and reviewed the status of pending action items. Concerned units were advised to expedite the completion of pending activities.

#### 2. Academic & Administrative Audit (AAA)

The IQAC Director informed the members that the Academic and Administrative Audit (AAA) is scheduled in the last 2 weeks of January 2026. The preparedness of departments and institutes was discussed, and members were instructed to ensure that documents, presentations, and supporting evidence for the audit were ready.

#### 3. Rankings, Accreditation & Quality Assurance

The committee reviewed the status and planning related to rankings and accreditation, including NIRF, QS, THE, 12(B), NBA, NABH, and NABL. Emphasis was laid on timely data submission, benchmarking, and quality documentation. IQAC will closely monitor progress across institutions.

#### 4. Event Calendar & Academic Activities

The consolidated academic calendar was discussed in detail. Planning for international conferences and academic activities was initiated in line with institutional priorities.

#### 5. Research & Proposal Tracking

The status of funded research projects and the research proposal pipeline was reviewed. The committee emphasized strengthening proposal tracking, adherence to deadlines, and internal quality checks before submission to funding agencies.

#### 6. Alumni Engagement & Policy Implementation

The committee deliberated on alumni registration, engagement activities, and policy implementation. Institutes were advised to activate alumni bodies, enhance alumni participation, and ensure effective utilization of alumni funds.

#### 7. Industry Collaboration, MoUs & Placements

The progress of industry collaborations, MoUs, HR Conclave/Connect 100, and placement initiatives was reviewed. Institutes were encouraged to strengthen industry partnerships and improve placement outcomes through active engagement.

#### 8. Capacity Building & Faculty Development

The committee discussed capacity-building initiatives, including HoD leadership training, ERP implementation, use of digital tools, and CBCS implementation. It was decided to conduct regular faculty development and leadership programs during the academic year.

#### 9. Institutional Performance Monitoring

Monthly institutional performance reports were reviewed. Emphasis was laid on timely submission, accuracy of data, and continuous monitoring for institutional improvement.



### **10. Visibility, Branding & Documentation**

The committee discussed the enhancement of website content, social media presence, and audit documentation. Institutes were instructed to improve digital visibility and ensure proper documentation for accreditation and ranking purposes.

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### **11. Centres of Excellence**

The status and planning for the establishment of Centres of Excellence for the academic year 2025-26 were reviewed. Institutes were advised to submit proposals aligned with their core strengths and institutional goals.

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### **12. Any Other Matter (AOM)**

No additional matters were raised with the permission of the Chair.

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### **Conclusion**

The meeting concluded with a vote of thanks to the Chair.



**Dr. Chetan Choudhary**  
IQAC Director



**OFFICE OF IQAC**

**Date: 12/01/2026**

**Time: 02:30PM**

**Venue: IQAC Conference Hall**

**Attendance Sheet**

Sl No	Name of Member	Designation/ Institute	Contact Num.	Signature
1	Dr. Chetan Choudhary	Director-IQAC, SPU	7490025203	<i>[Signature]</i>
2	Dr. Khubilal Khatori	Asst. Manager, IQAC	9426136310	<i>[Signature]</i>
3	Dr. Divyanshu M. Patel	Asst. Prof. Nootan Sci. coll	9714601444	<i>[Signature]</i>
4	Mr. Jignesh A. Patel	Sr. Lecturer	9898402443	<i>[Signature]</i>
5	Dr. Dushynee Rindya	Associate Professor	9427903838	<i>[Signature]</i>
6	Dr. Mitali Shah	Associate Prof	9998768955	<i>[Signature]</i>
7	Dr. Ravi Indha	Associate Professor	9182092401	<i>[Signature]</i>
8	Dr. Vijay Paudyal	Professor	7043303011	<i>[Signature]</i>
9	Ms. Ramya Nesam	Assistant professor	9994496018	<i>[Signature]</i>
10	Dr. Ronak Modi	BBA. Assistant Prof	9725738067	<i>[Signature]</i>
11	Dr. Tulsi Das Nakrani	Associate Prof & HOD, MCA, SPC	9879792211	<i>[Signature]</i>
12	Dr. Hitesh Patel	Professor & (NPC) HOD	9979272023	<i>[Signature]</i>
13	Dr. A.D. Jadhav	Prof. Poulak	9624620209	<i>[Signature]</i>
14	Dr. Dhansraj Mehta	Professor	7891302771	<i>[Signature]</i>
15	Dr. Shreyansh Pachore	Professor NAERC	8855894943	<i>[Signature]</i>
16	Dr. PULKIT KALYAN	PROFESSOR.	7869711164	<i>[Signature]</i>
17	Simla Chauhan	Admin. Exec.	8401798981	<i>[Signature]</i>

